

INSTRUCTIONS

These Instructions refer to the Salary Computation worksheet, and refer to the sheet "TABLES A B C H".

Amounts to be ADDED to your current salary are computed in Column AA.

Your Total Salary is computed in column DD, starting with your current salary.

Worksheet Line

2	Fill your current salary into DD(2).
3	8 points seniority + 8 points experience, paid at the faculty point rate in Table H, column E is already filled in to line 3 for you.
4	If you have a Post Tenure Evaluation during the period shown, put your point value into BB(4). Obtain this value in TABLE H, column E based on your grade. Then multiply this value by 10 and put the result into AA(4)*.
5	Add the point values in AA(3) and AA(4) and put the result in AA(5).
6	Add AA(5) to DD(2) and put in DD(6); DD(6) is your salary on July 1, 2010.
7	8 points seniority + 8 points experience, paid at the faculty point rate in Table H, column F is already filled in to line 7 for you.
8	If you have a Post Tenure Evaluation during the period shown, put your point value into BB(8). Obtain this value in TABLE H, column F based on your grade. Then multiply this value by 10 and put the result into AA(8)*.
9	Obtain your current base salary from Table A. Use your year of hire and pay grade. For example Prof. Staff 5 hired in 2002 has classification base salary \$46,476. A Prof. Staff 6 hired Jan 1, 2007 has base \$52,212; a masters faculty hired in September 2008 would be \$41,470. Put the result in AA(9).
10	Obtain your adjusted classification base salary from Table B in the same way you did for line 9, and put it in AA(10).
11	Subtract the amount in AA(9) from AA(10) to obtain any increase in Base. Put in AA(11).
12	Add AA(7), AA(8) and AA(11) to obtain total increase for 2011-2012. Put in AA(12).
13	Add AA(12) and DD(6) to obtain your salary for 2011-2012. Put in DD(13).
14	8 points seniority + 8 points experience, paid at the faculty point rate in Table H, column G is already filled in to line 14.
15	If you have a Post Tenure Evaluation during the period shown, put your point value into BB(15). Obtain this value in TABLE H, column G based on your grade. Then multiply this value by 10 and put the result into AA(15)*.
16	Obtain your adjusted classification base salary from Table C as explained in line 9. For example Prof. Staff 5 hired Sept 08 has classification base salary \$50,786.
17	Subtract the Base Salary in AA(10) from AA(16) to obtain any increase in Base; put this result in AA(17).
18	Add AA(14), AA(15) and AA(17) to obtain total increase for 2012-2013; put in AA(18).
19	Add AA(18) and DD(13) to obtain your salary for 2012-2013; put in DD(19).

* If you have additional points for rank change, certifications, new degrees, add them to these 10 points. (For example, 5 points for a certification would change this 10 to 15). If you believe you have any of these points check with your college Human Resources office.