

X-G4 STEP ONE DECISION

For Board Use:
Year:
Board No.:

GRIEVANT \_\_\_\_\_

COLLEGE \_\_\_\_\_

After reviewing the complaint and supporting evidence attached thereto and after meeting with the grievant for the purpose of resolving the grievance on \_\_\_\_\_, 20\_\_\_\_, I make the following decision:

1. Statement of facts:
  
2. Issue(s) presented by the grievant, including specific contract provisions alleged to have been breached:
  
3. Decision and Reason(s) for Decision:
  
4. Remedy offered, if appropriate:

\_\_\_\_\_  
President or Designee

\_\_\_\_\_  
Date (must be issued within thirty (30) days after receipt of grievance)

cc: Consultant for Higher Education/MCCC-DAY, MTA, 2 Heritage Drive, 8<sup>th</sup> Floor, Quincy, MA 02171  
Dennis Fitzgerald, MCCC Grievance Coordinator, 170 Beach Road #52, Salisbury, MA 01952

N.B. You have the right to appeal this Decision to Step Two by filing an appeal on Form G5 within ten (10) calendar days after receipt of this Decision.